

Mississippi University for Women
Search Committee Confidentiality Agreement

The search process for employees is most effective when the committee members maintain the confidentiality of the process. This written agreement formalizes the committee members' obligation to preserve confidentiality.

In consideration of my designation as a member of the _____ Search Committee and the resulting access I will have to confidential information and materials related to the search, and with full knowledge of the critical importance of the principle of confidentiality to the integrity and success of the search process, I agree:

That the deliberations of the Search Committee and any and all information, whether verbal, or in any other format, which comes into my possession or knowledge in my capacity as a Search Committee member and relates to the search and the work of the Search Committee, is confidential;

That I will not in any form or manner, directly or indirectly, divulge, disclose, or communicate this confidential information to any person or other entity, other than a Search Committee member or a person otherwise designated by the Search Committee Chair to receive this confidential information;

That all contacts with the media, and any contact with third parties in which confidential information will be disclosed, shall be conducted either by, or with the specific prior written authorization of, the Search Committee Chair;

That the obligation to maintain confidentiality described in this Agreement exists both while that the Search Committee is active and after it is concluded; and

That the Chair of the Search Committee may recommend to the Provost/VPAA that I be removed from the Search Committee if I breach any of these confidentiality obligations. I understand that, even if removed, these confidentiality obligations still apply.

I have read, understand, and agree to abide by all of the terms of this Agreement as a condition of my service as a Search Committee member.

Name (please print): _____

Signature: _____

Date: _____