

PIE Council Minutes
January 21, 2011
1:30pm
Welty Board Room

Members Present: Alisa Holen, Dionne Fortenberry, Michael Longton,
Cathy Young, Mark Bean, Dave Haffly, Sirena Parker,
Perry Sansing, Nora Miller, Gary Bouse, John Davis, Martha Jo
Mims, Carla Lowery, Jim Roth, Brandon Newsome,
Rusty King, Twila Alpe , Nora Miller, Sherry Harper for Cathy
Mitchell, Marty Hatton (Chair)

Members Absent: Carlos Williams, Jr. Sheila Adams, Vicki Leach, Larry Jones,
Kimberly Dorsey, Cassie Derden, Jo Beth Hamlett.

1. Approval of minutes from November 19, 2010. A change was made to item # 3 roll was changed to role. Motion to accept as amended by Nora Miller duly seconded by Dr. Longton.
2. Carla Lowery discussed the Faculty and Staff satisfaction surveys and approval to do so. Discussion of timing, when to send them out. The motion was passed to approve sending out the survey.
3. Discussed usage of Class Climate for course evaluation. Class Climate will no longer be updated. Would like to find another means of delivery. There was a discussion for Larry Jones to work with Blackboard for course evaluation. Class Climate not in place for the next upcoming 5 weeks. Faculty Senate and Council of Chairs have been charged formally to review with the intent of improving the course evaluation instrument. There are concerns about what to do for the next 5 week class cycle. The bigger issue is what to do in the long term. We need to come up with a solution. We need to decide what to do about delivery right now & delivery thereafter. Dr. Hatton stated that the evaluation instrument needs to focus more on course content rather than popularity of instructor.
4. New Business – None
5. ACTION review subcommittees will be using a newly revised assessment form. Dr. Hatton has received positive feedback on the revised form; he thanked Dr. Twila Alpe for her improvements to the revised form. The goal of the revising is to provide greater constructive feedback for each program's assessment. Our job is to stress that each assessment must be coherent and provide enough information so that it is self-explanatory to readers who are not intimately familiar with each program. Marty Hatton plans to distribute materials to group chairs, and then chairs will distribute to her or his group:
 - a) Guiding questions
 - b) Guiding summaries from the previous year's evaluations.

If group chairs have specific questions, please email to Dr. Hatton. Each reviewing group's results should be sent to Dr. Hatton, and then Dr. Hatton will send the unit a letter addressing reviewing groups' comments.

Meeting was adjourned.