

**PIE Council Minutes**  
**January 17, 2014**  
**1:30pm**  
**Welty Board Room**

**Members Present:** Marty Hatton (Chair), Kate Brown, Sirena Parker, April Coleman, Brenda Dickey, Todd Gale, Dave Haffly, Erin Kempker, Brandy Larmon, Carla Lowery, Tim Mbogo, Nora Miller, Nancy Wheeley, Ross Whitwam, Nicolas Wright, Cathy Young

**Members Absent:** Jim Borsig, Luke Cooper, Nora Corrigan, Wesley Garrett, Maridith Geuder, Alexei Huguley, Rusty King, Jennifer Miles

Approval of Minutes

A motion was made by Carla Lowery to approve the November 15, 2013 minutes after deleting a sentence on the 2<sup>nd</sup> page. The motion was seconded by Dr. Dickey. Motion carried.

**ACTION – Assessment plans**

- The due date is February 7, 2014. Dr. Hatton noted that some plans have been received.
- These need to be available prior to SACS visit
- PIE Council reviews these plans, then feedback from the committee goes back to the person responsible for that unit
- Plans to be uploaded which allows them to be pulled from online to assist with the review process
- Extra documentation has been requested similar to the SMART process, which currently requires this
- Look at moving forward – begin to show documentation of how trended data is being used to demonstrate implementation of results; show where we have to be institutionally

**SACSCOC Handout – Related Institutional Effectiveness Documents**

- SACS visit scheduled for March
- Involves two groups; one onsite and one off site – the offsite group passed standards; the onsite group will review and could agree or not agree
- The offsite report is in Compliance Assist (handout)
- The process formerly used, IER's, was replaced with SMART and ACTION
- Carla Lowery told the group she could give access to Compliance Assist for those interested
- Encouraged the group to review the SACS website

**Quality Enhancement Plan (QEP) Handout – Think Outside the Books**

- Requested the council to review the handout for future meeting
- Some refining to be done ahead of a final report

- Everyone on campus should be aware of what QEP is about – academics and other areas involved with students, should talk with them and make them aware of the relevance of this – be prepared

#### **Redefining the Council for 2014-2015**

- Planning and Institutional Effectiveness – separate entities – planning is different than institutional effectiveness
- President Borsig will define how this group should be structured and who should be on the group
- Aligning Institutional Effectiveness with SACSCOC Principles of Accreditation
- Review PS 3538

#### **PIE Council Blackboard Class**

- Not ready, but Michael Richardson has sent a shell

Meeting adjourned.