

**MUW**  
**FACULTY SENATE**

12 April 2019  
Cromwell 240

**Members present:** Ashley Chisolm, Steven McCorkle, Dorothy Berglund, Ian Childers, Nora Corrigan, Chrystal Hodges, Jonathon Hooks, Youn Mi Lee, Nicole Welch, Mary Helen Hawkins, Bobby Fugitt, Terry Todd, Hunter Manasco, Shonda Phelon, Adrian Sligh, Thomas Haffey  
**New members present:** Kelly Bennett, Ghanshyam Heda, Susan Hurley, Melissa Smith, Nichole Larson, Kathy Newman

1. President Ashley Chisolm called the meeting to order at 12:15 pm.
2. President Miller attended for Faculty Senate listening session
  - a. Indicated interest in and plan for more listening sessions with groups across campus; wants to plan for a couple of sessions per year
  - b. For the current round of sessions, continues to hear about issues regarding communication (need for changes initiated at top to be carried down), and low morale among staff and faculty; however, safety on campus has improved
    - i. As there is limited money for raises, improving morale will focus on ways to promote work-life balance and to promote and honor achievements
    - ii. Focus across campus for next 3-5 years will be on growing enrolment and retention; recruitment efforts will focus on the community colleges and on increasing our digital presence (as a way to recruit new freshmen)
    - iii. President Miller also indicated that the Provost search is ongoing and candidates will be on campus for interviews at the end of the Spring 19 term
3. Welcome and introductions:
  - a. New Senators welcomed
4. Approval of minutes—March minutes approved with typo correction. Motion to approve by Ian Childers; seconded by Steven McCorkle
5. Committee reports:
  - a. Administrative Council (President Chisolm)
    - i. President Miller's meeting with Senate covered most of this
      1. Items not covered—work on culinary to begin over the summer
      2. Asked for \$750K for raises; only received \$143K. Still waiting on document from legislative budget office on how money is to be split.
      3. 22 May is date for staff appreciation lunch; we need to let people in our area know about this event
      4. PS 1305 entered into review
      5. 24, 25 April new student orientation dates

- 6. Great colleges to work for—if receive email about survey, be sure to participate
- 7. Office 365 migration will happen for email; 50G mailbox with ability for unlimited archiving. Campus appearance of mailbox will not change, but mobile access might look different
- b. Meeting w/President Miller—did not meet
- c. Expanded President’s Council—did not meet
- d. Academic Council (Vice President McCorkle)
  - i. Reviewed missed class policy and comments provided by departments, chairs, Faculty Senate, Deans, etc.
  - ii. Contract phase in Degree Works; right now, working with chairs and program coordinators to ensure that current bulletin is accurate, b/c this bulletin will go into Degree Works (all changes will go into this “base” model); may take 3-4 years for DW to be in complete and full operation
  - iii. Look at duplication for majors (12 hour); minors (50% can count to major and minor); no decisions yet.
- e. PIE Council (Secretary Berglund)
  - i. Discussed and voted on budget priorities for upcoming year:
    - 1. Same priorities as last year chosen (and in same order): Sustainable financial model, degree completion, 21<sup>st</sup> century university, advancement excellent, and regional stewardship
- 6. Unfinished business
  - a. PS 1310 Review Committee
    - i. Review date is spring 2020; but may be ready to send out early in fall 2019
    - ii. Need is to bring policy in line with practice
- 7. New Business
  - a. Fund A
    - i. Two outstanding requests; will deplete and overdraw Fund A (now @ \$614.73; 2 requests for \$350 each; transfer from commodities budget to pay Fund A (after a functional chair and staples/stapler purchased)
    - ii. Ian Childers motion to move \$1K from commodities to cover Fund A after purchase of supplies; Dorothy Berglund seconded. Motion carried.
    - iii. Missed class policy
      - 1. Input provided on positive changes and edits
      - 2. Goal is to have this policy in place by fall
      - 3. Policy will be identical in faculty and student handbook
      - 4. Similar in length and content to other IHL universities
      - 5. Common feedback is regarding students taking advantage of the policy draft as written
      - 6. Will require review of syllabi, because syllabi do truly become contracts between faculty and students
      - 7. Any changes need to be emailed to Steven
    - iv. PS review
      - 1. URAC policy

- a. Motion to accept by Steven McCorkle; seconded by Ian Childers. motion carried
    2. PS 1203
      - a. Definitions of credit hour
      - b. Changes to online and hybrid credit hour; 1 credit hour = 45 hour of engagement
      - c. Move to accept, Ian Childers; seconded, Steven McCorkle. Motion carried
    3. PS 1305
      - a. Emeritus status
      - b. Changed to fit with common practice in IHL of conferring emeritus status to non-tenure track faculty
      - c. Move to accept, Steven McCorkle; seconded Nicole Welch. Motion carried.
  - v. Elections
    1. Senators rolling off not voting
    2. New ExComm for 2019-2020: Ashley Chisolm, President; Steven McCorkle, Vice President; Secretary, Ian Childers.
8. Meeting adjourned at 2:05 pm