

Campus Technology Advisory Council Minutes
September 29, 2017

Present – Carla Lowery, David Brooking, Lynn Dobbs, Rodney Godfrey, Amber Handy, Marty Hatton, Lisa McDaniel, Jennifer Moore, Shelley Moss, Susan Sobley, Rich Sobolewski, Scott Tollison, Jessica Henry, Barry Smith, Nicole Welch, Irene Pintada, Donna Williams, Ankit Badwal

Minutes were approved for the 11/29/2016 meeting with a motion from Rich Sobolewski and a second from Shelley Moss.

1. Center for Teaching and Learning update

- a. The Distance Education committee is recommending an Annual Online Teaching Academy.
 - i. cover best practices, pedagogy, and technical instruction
 - ii. Scheduled for May 7-11, 2018
 - iii. May be mandatory
 - iv. Still debating structure of delivery method
 - v. Nicole Welch stated that Faculty Senate wants a better definition of hybrid teaching
- b. Quality Matters –is the current national “gold standard” in evaluating the design and responsiveness of online courses. It will give faculty access to higher education rubrics and webinars, and a discounted rate for training and certification programs if they choose to pursue them. We already have one faculty member in nursing and the staff of the CTL slated to begin the training and hope to create a system of Quality Matters-trained peer reviewers on our campus to help encourage high standards for our online courses.
- c. The CTL is now open in the library. It will have a 10 person computer lab and a green room for recording to use in online courses.

2. Technology update given by CIO and ITS staff

- a. The mobile app should go live in the next 2 weeks. There was a problem with the add/drop and it not showing holds and preventing add/drop without notification. The app has been tested and can be tested more. Lisa requested anyone contact her if they wanted to test at this point.
- b. The portal QuickLaunch will be active October 9th in the test environment.
- c. Banner will need to be upgraded to Banner 9 by September of 2018 because of Financial Aid. It may not be as browser independent as expected. FireFox will be the recommended browser.
- d. Infrastructure upgrades completed since last meeting
 - i. 10G Internet Gateway router

- ii. New WiFi network for all of campus, WNet. The previous student network and facstaff networks have been retired. Students will no longer have to authenticate each time they use WiFi.
 - iii. Offsite backup of critical data now at Plymouth Bluff
 - e. FY 2018 planned upgrades
 - i. New virtual host servers which should improve performance across campus
 - ii. Completing library technology including the 24 hour room and key card access
- 3. Annual Progress Report
 - a. Carla reminded the council that it is responsible for producing an annual report on the status of the desired state. It was determined that the report should be concluded by February of each year before the budget process begins. The committee will review the Desired State of Technology produced in 2014 and produce a status update for the prioritized items. It was suggested to indicate a contact person or person responsible as well.
 - b. The committee will also determine a current desired state of technology as well to be included in this year's progress report.
- 4. The meeting was adjourned.